



44th Annual Southern Nevada Sons of Erin St Patrick's Day Parade & Festival

Friday March 12, 2010 5 pm to 10 pm
Saturday March 13, 2010 10 am to 10 pm
Sunday March 14, 2010 10 am to 5 pm



Convention Center Vendors General Terms and Conditions

1. Applicant is responsible for and must have a Resale Tax permit and all other appropriate Licenses and permits required by the city, county and state, including a Resale Tax Permit and a Henderson Business License or Temporary business License.
2. Setup begins at 10a.m. and must be completed by 4p.m. Applicant must be ready to sell no later than 5 p.m. and must remain open during the entire event. **Tear down will not be permitted until the close of the event. Early tear down or continued sales after permitted close of event on any day, will result in forfeit of the \$100 deposit.** Area will be completely torn down and cleared of all litter prior to 8 p.m...
3. Each vendor is required to supply a banner or sign with the vendor's name and/or logo or product to be sold on his/her booth, plus signage with pricing. All changes must be made in writing and are subject to approval. Item changes without approval may result in loss of deposit.
4. Clean-up: A \$100 deposit is required to ensure the maintenance and disposal of garbage, and debris in and around each vendor's assigned space. All garbage must be sealed in transportable containers before disposing in garbage containers onsite. Prior to leaving the vendor agrees to have a SNSOE representative inspect the booth space. Inspections for check out begin at 5 p.m., Sunday. If the space is found to be satisfactory, the cleaning deposit will be refunded by check in the mail within 30 days.
5. A fire extinguisher that meets standard fire safety laws is **mandatory and must be provided by each vendor. Vendors will not be allowed to operate without the proper extinguisher. Approved extinguishers are as follows:**
 - **2A 10 BC for non-cooking booths**
 - **40BC for booths that cook**
 - **K-Guard for booths using cooking oil**
6. The Southern Nevada Sons of Erin retains the right to grant Exclusive Product Agreements for the following products; beer, ice, bottled water and soft drinks. These Exclusive Product Agreements will entitle concessionaires the exclusive right to supply all applicable food concessions for the duration of the Festival. All applicable vendors using these products must purchase products needed through the companies awarded the agreement. Contact the SNSOE for the names of the companies holding the agreements.
7. A photo of your trailer, tent or booth showing the setup must be included with your application? If you do not have a photo, please submit a drawing of setup.
8. Personal vehicles are not permitted in booth area during event hours. Vendors must park all vehicles, including tow vehicles, in available parking areas.



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9. No alcoholic beverages may be sold or given away by any vendor. Failure to comply will be cause for removal from the festival grounds without refund of any fees.
10. A list of all merchandise to be displayed, offered for sale, or distributed without charge must be stated on the application and are subject to approval by SNSOE (No knives, weapons, and items deemed distasteful or non-family oriented items of any kind). Only items indicated on the application may be displayed, sold, or offered (with or without charge). **Only designated and approved food vendors may offer food for sale.**
11. Vendors may conduct business only inside and immediately in front of their rented space. No vendor may conduct business "strolling" throughout the event grounds unless pre-approved by the SNSOE.
12. All vendors will be issued a one time report form by the Nevada Department of Taxation. All taxes collected during the show and the provided report form will be submitted at the end of the show at a designated area. All sales tax payments must be made by check, cash or money order. No credit card payments can be accepted. There are no exceptions to these rules. **All sales made at the St. Patrick's Festival are subject to sales tax.**
13. **It is the vendor's responsibility to maintain the appearance around their booth.**
.All boxes, crates and soft drink canisters must be kept from public view. All vendor stands must have visual screening to hide the service/storage areas from public view.



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Convention Center Vendor Application

Company Name

Contact Person

Phone

Cell Phone

Fax

Other

Address

City

State/ZIP

EMail

Web Site

Remarks

Attach a sheet of items for sale with prices and a photograph or detailed description of your booth as it will be displayed.



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Convention Center Vendor Space Order Form				
Item	Description	Rate/each	Qty	Total
Booth Space 10x10 >?????		200		
Booth Space 10x20 >?????		300		
Cleanup - Refundable Deposit	Required (each vendor)	100	1	100
Electric charge (each vendor) (Vendors may provide their own power – low noise generator please)	110 volt – up to 20 amps	50		
	Any requirement above 20 amps must be pre- coordinated.			
			Total	



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If selected, you will receive a letter with payment instructions enclosed.

Vendor will be responsible for completing, signing and returning the following items to the Southern Nevada Sons of Erin, on or before January 15, 2010.

- Completed Vendor application in original form, with original signatures.
- Hold Harmless Agreement in original form, with original signatures.
- Original "Certificate of Insurance" naming City of Henderson, 240 Water Street, as "Additional Insured" in the amount of one million dollars (\$1,000,000) in public liability, bodily injury and product liability coverage for the March 14-16, 2009, St Patrick's Day Event, at the Henderson Events Plaza, 200 Water Street, Henderson, NV 89015.
- Insurance Endorsement Page.
- All required pictures/drawings.
- Payment will be by check, cash or money order. We are unable to process credit cards at this time.
- Electrical requirements; a standard cord end is required, see attachment for identification, circle your plug and return with the application. All electrical appliances, including cords and plugs, must be electrically sound and fit standard electrical receptacles. Vendor is responsible for own cords and plugs. Failure to comply will result in power disconnect.
- Mail required documents, photos/drawings to:
 - Southern Nevada Sons of Erin
 - Attn: Frank Timbers
 - P.O. Box 749
 - Las Vegas NV 89125-0749
- Any questions or comments may be emailed to vendors@snsoe.com.

**BOOTHS ARE NOT RESERVED UNTIL APPLICATION, ALL PERMITS,
INSURANCE AND PAYMENTS ARE RECEIVED AND PROCESSED.**



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Hold Harmless Agreement

By acceptance of this application to participate in the Henderson St Patrick's Day Parade and Festival, 12 – 14 March 2010, the applicant its officers, directors, agents, employees, representatives and/or members agrees to indemnify and hold harmless the City of Henderson and the Southern Nevada Sons of Erin, as well as each entity agent, employees, and/or representatives, from and against any loss, claim of loss, injury including but not limited to personal injury, damage including but not limited to property damage, liability or other expense including but not limited to reasonable attorney's fees and court costs claimed by or resulting from a third party or the applicant or any officer, director, agent, employee, representative of the applicant that arises out of, or is in any manner related to, any act or failure to act by the applicant its officers, director, agent, employees, representatives, and/or members in connection with the applicant's participation in this event.

I have read and clearly understand the information contained in this contract and the responsibilities accorded to me as a participating vendor at the St Patrick's Day Event 2010. I understand that I may cancel my application, in writing; and, if cancellation notice is postmarked before February 12, 2010, expect a full refund of all fees paid within thirty (30) days of cancellation. I further understand that any cancellation of this application after February 12, 2010, will result in forfeiture of fees. In addition to what has been stated, I understand that this agreement, either expressed or implied, may not be changed, modified, released, discharged, abandoned, or otherwise terminated, in whole or part by me or any SNSOE representative except by an instrument in writing, signed by three (3) Executive board Members of SNSOE.

The undersigned has read this agreement carefully, agrees to comply to the rules and regulations, and represents that he/she has the authority to execute this agreement on behalf of the party for whom he/she is signing.

Print Applicant(s) Name

Date

Applicant(s) Signature








Organization/Business Name



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CURRENT RATING	TYPE	2 POLE - 2 WIRE NO GROUND		2 POLE - 3 WIRE GROUNDING		3 POLE 4 WIRE GROUNDING
		125V	250V	125V	250V	125/250V
15A	STRAIGHT BLADE	 1-15R		 5-15R		
	TWIST-LOCK					
20A	STRAIGHT BLADE			 5-20R		
	TWIST-LOCK			 L5-20R		
30A	STRAIGHT BLADE					
	TWIST-LOCK			 L6-30R	 L14-30R	
50A	STRAIGHT BLADE					
	TWIST-LOCK					 CS6364/65

Nema Recepts - Attachment "A"

Attachment 1